

# CHEAHA REGIONAL HEAD START

A DIVISION OF TCR CHILD CARE CORPORATION  
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October 2016–September 2017

## 2017 ANNUAL REPORT

Cheaha Regional Head Start  
Early Head Start  
PreK

### MISSION

Cheaha Regional Head Start –  
Setting the pace today to improve  
tomorrow for Head Start Families.

### VISION STATEMENT

Cheaha Regional Head Start is innovative  
in leading the way, providing a comprehen-  
sive program of quality through respect and  
nurturing of children and families while  
setting Standards of Excellence.

### SPECIAL POINTS OF INTEREST:

- ◆ Funded to serve 688 children and families
- ◆ Serve 520 children ages 3 to 5 years old
- ◆ Serve 168 infants, toddlers and families in  
three counties
- ◆ Classrooms located in 14 centers in six  
counties

Talladega County: Talladega  
Drew Court  
Stemley  
Lincoln  
Childersburg

Clay County: Lineville

Randolph County: Roanoke

Coosa County: Goodwater

Calhoun County: Constantine  
Norwood  
Ayers  
Piedmont  
Hobson City

Cleburne County: Heflin

## Introduction

The FY 2017 report for the Cheaha Regional Head Start/Early Head Start Program describes the services offered and the impact in the lives of the low-income children and families it serves. We provide free comprehensive services to pre-school children and their families in Talladega, Clay, Randolph, Coosa, Calhoun and Cleburne Counties in East Central Alabama.



## What is Head Start/Early Head Start?

Head Start and Early Head Start are comprehensive child development programs that serve low-income children ages 0-5 and their families with the overall goal of improving school readiness and preparing young children for future success. Early Head Start was established with the 1994 reauthorization of the Head Start Act. The program extends vital services to low-income pregnant women and families with infants and toddlers.

A range of individualized services in the areas of early childhood development, health, nutrition, parent involvement, and family development are provided. These services are responsive and appropriate to the family's ethnic, cultural, and linguistic heritage as well as life experience.

## EDUCATION SCHOOL READINESS

The *Creative Curriculum* has been adapted by educators and parents to meet the unique needs of their local community and groups of young children. This framework gives the teaching team and parents a systematic method for planning, organizing, and carrying out their Head Start/Preschool responsibilities that promote school readiness of children participating in the program and to help children gain the skills and confidence necessary to succeed in school and life.

**Areas of Development and Learning:** The system addresses 10 areas of development and learning that help teachers ensure that they are focusing on what's most important, each and every day. These 10 areas of developments and learning are:

Social-Emotional	Physical	Language	Cognitive	Literacy
Mathematics	Science and Technology	Social Studies	The Arts	English-Language Acquisition

**CLASS:** The Classroom Assessment Scoring System (CLASS) is an observational tool that provides a common lens and language focused on what matters—the classroom interactions that boost student learning.

Classrooms are complex. Every day, in the midst of this complexity, teachers make hundreds of decisions and engage in hundreds of interactions that directly impact their students. The CLASS helps educators break down this complexity and focus on interacting effectively with students, no matter what grade or subject they teach. CLASS-based professional development tools increase teacher effectiveness—and students in classrooms with higher CLASS scores achieve at higher levels than their peers in classrooms with lower CLASS scores.

**CLASS Observations:** CLASS Observations break down the complex classroom environment to help educators focus on boosting the effectiveness of their interactions with learners of all ages. Observations rely on categorizing interactions within the CLASS framework.

**Domains:** The CLASS organizes teacher-student interactions into three broad domains:

Emotional Support	Classroom Organization	Instructional Support
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The following planning guides are used to assist with implementing the *Creative Curriculum: Anti – Bias Curriculum, Tools for Empowering Young Children, Mental Health Curriculums: Conscious Discipline; I am Moving, I am Learning (for music & movement and childhood obesity), Head Start Dental Curriculum* and *Nutrition Curriculum: Here We Go Watch Me Grow*.

**Kindergarten Transition** – Initiate transition meetings involving parents, elementary school staff, and Head Start staff to discuss issues as follows, but not limited to: placement assessment, orientation to elementary school and Head Start, what children should know upon entering kindergarten and assist parents with the transfer of their child's records. A tour of their new school is provided and parents are assisted with helping with paperwork of registering their child.

## PARENT INVOLVEMENT

Head Start/Early Head Start parents contributed in-kind to help meet the required non-federal share of the budget. This requirement is met by donations of time, space, or supplies. Parents participate daily in the reinforcement of the individualized education plan for their children. It is a common sight to see parents reading during Dr. Seuss week, 600 minutes Read-A-Thon, constructing art projects such as making kites for kite day, or volunteering at meal time. We are proud that our parents are meeting the challenge to be the first teachers in their children's lives.

The remaining portion of the required in-kind donation is met through generous support of local physicians, nurses, optometrists, dentists, counselors, and community partners as well as donations of qualifying goods.

HS/EHS fathers have made a big success of our Fatherhood Initiative program with the implementation the 24/7 Dad Training. This training discusses 12 topics that specifically impact the male gender such as; positive discipline, managing work and family, spirituality, and healthy marriage/healthy relationship. We are happy to report that our fathers are stepping up and participating in the decision-making process at parent committee and Policy Council meetings.

## SPECIAL NEEDS

Cheaha Regional HS/EHS enrolls all eligible children., including children with special needs in a main-stream setting, when determined appropriate for them. Staff provides health and developmental screenings within 45 days of enrollment which will identify areas where more testing may help provide better services. We work with community specialists and neighborhood public schools to secure extra testing and services.

Cheaha Regional Head Start and Early Head Start programs has collaborative agreements with: thirteen Local Education Agencies (LEAs) in our six-county service area; Early Intervention agencies; counseling services; and mental health facilities

Special Needs Facts:	Head Start	Early Head Start
Special Needs Children with IEP/IFSP	55/9%	14/12%
Received Special Education/Related Services	100%	100%

**Eligibility, Recruitment, Selection, Enrollment and Attendance**

Children in Foster Care, homes receiving TANF or SSI benefits, and homeless families are considered categorically income eligible and are given first priority. Children with diagnosed disabilities are given priority for a minimum of 10% of our funded enrollment.

**ERSEA  
FAMILY SERVICES**

<b>Program Eligibility Facts:</b>	<b>Head Start</b>	<b>Early Head Start</b>
Income Below Federal Poverty Guidelines	529	202
Public Assistance - TANF or SSI	24	5
Foster Children	3	1
Homeless Children	37	22
Over Income	18	3

**Family Services**

Family Advocates work with families to help identify and build on their strengths, to find the resources they need, and to make goals for their family.

<b>Family Services Facts:</b>	<b>Head Start</b>	<b>Early Head Start</b>
Emergency/Crisis Intervention	25	11
Housing Assistance	6	2
Mental Health Services	4	0
English as a Second Language (ESL) Training	18	0
Adult Education	12	0
Job Training	19	5
Substance Abuse Treatment	0	0
Child Abuse & Neglect Services	6	0
Domestic Violence Services	3	0
Child Support Assistance	1	1
Health Education	195	108
Incarcerated Families Assistance	0	0
Parenting Education	179	108
Relationship/Marriage Education	2	9
Asset Building Services	2	2

<b>Family Demographics Facts:</b>	<b>Head Start</b>	<b>Early Head Start</b>
Number of two-parent families	75	12
Number of single-parent families	499	191
Both parents/guardians employed	9	3
One parent/guardian employed	208	54
Both parents/guardians not employed	322	125
Advanced or baccalaureate degree	53	28
Associate degree/vocational school/some college	70	28
High School Graduate or GED	320	98
Less than High School Graduate	131	37
Black/African American	384	202
White	117	12
Hispanic	45	0
Biracial/Multi-racial	59	17
Asian	0	0
American Indian	0	0
Native Hawaiian/Pacific Islander	0	0
English as Primary Language	568	235
Spanish as Primary Language	44	0
East Asian as Primary Language	0	0

Cheaha Regional Head Start provides nutritious and healthy regularly scheduled meals and snacks. The program has kitchens in 12 of its 14 centers that serve approximately 512 Head Start and Early Head Start children. All Cooks have ServSafe Certificates and provide leadership skills which enable the kitchens to receive high scores for Health Inspections.

**NUTRITION**

- |              |            |                 |              |                 |                |
|--------------|------------|-----------------|--------------|-----------------|----------------|
| Ayers-100    | Heflin-100 | Constantine-100 | Goodwater-99 | Hobson City-100 | Drew Court-100 |
| Lineville-99 | Norwood-99 | Piedmont-100    | Stemley-99   | Talladega-99    | Roanoke-99     |

**HEALTH**

Cheaha Regional Head Start works collaboratively with parents and health care providers to provide an ongoing source of continuous accessible medical care. This includes, but is not limited to, a physical examination/assessment, dental examination, and current immunization certificates. Staff assists parents with establishing a medical and dental home, obtaining insurance, scheduling and keeping medical appointments, providing transportation to medical appointments when a need is identified, and developing and beginning a treatment plan for identified conditions.

All health screenings are completed within 45 days and dental screenings are completed within 90 days of enrollment.

In collaboration with the Bright Smiles, Bright Future Program and the Sarrell Regional Dental Center, enrolled children and pregnant women receive dental supplies and educational material to use at home to provide preventative dental care.

Health Facts:	Head Start	Early Head Start
Up-to-Date per Alabama’s EPSDT Schedule	100%	100%
Diagnosed Needing Medical Treatment	39.9%	33.3%
Received Medical Treatment	100%	97.8%
Health Insurance at End of the Year	100%	100%
Medical Home at End of the Year	100%	100%
Up-to-Date Immunizations	100%	100%
Dental Home at End of the Year	100%	100%
Completed Professional Dental Exams	100%	N/A
Needed Professional Dental Treatment	15.3%	N/A
Received Dental Treatment	100%	N/A

Cheaha Regional Head Start/Early Head Start funding was awarded to serve 520 Head Start children and 168 infants, toddlers and families in center-based settings.

**FISCAL**

04CH4660—HEAD START /EARLY HEAD START BUDGET – PROGRAM YEAR 2017 (October 1, 2016—September 30, 2017)			
	10/1/2016—9/30/2017	10/1/2016—9/30/2017	10/1/2017—9/30/2018
	Total Budgeted	Actual	Projected
<b>REVENUE</b>			
<b>Head Start Federal Grant</b>	\$6,466,654.00	\$6,466,654.00	\$6,466,654.00
<b>Non-Federal Share</b>	1,616,665.00	1,616,665.00	1,616,665.00
<b>Total Revenue</b>	<b>\$8,083,319.00</b>	<b>\$8,083,319.00</b>	<b>\$8,083,319.00</b>
<b>EXPENSES</b>			
<b>Personnel</b>	\$4,411,287.00	\$4,537,923.00	\$4,497,971.00
<b>Fringes</b>	994,580.00	1,111,092.00	1,063,395.00
<b>Travel</b>	32,000.00	32,000.00	39,000.00
<b>Equipment</b>	45,000.00		
<b>Supplies</b>	217,500.00	228,351.00	165,200.00
<b>Contractual</b>	38,025.00	50,171.00	68,896.00
<b>Other</b>	657,809.00	436,664.00	568,739.00
<b>Training/Technical Assistance (T/TA)</b>	70,453.00	70,453.00	63,453.00
<b>Total Head Start/Early Head Start Federal Share</b>	<b>\$6,466,654.00</b>	<b>\$6,466,654.00</b>	<b>\$6,466,654.00</b>
<b>Non-Federal Share (NFS)</b>	1,255,165.00	1,262,590.00	1,255,165.00
<b>Alabama Dept. of Children’s Affairs</b>	360,000.00	408,275.00	360,000.00
<b>United Way</b>	1,500.00	1,500.00	1,500.00
<b>Total Expenses</b>	<b>\$8,051,699.00</b>	<b>\$8,139,019.00</b>	<b>\$8,004,553.00</b>

## RESULTS OF THE SECRETARY'S MOST RECENT REVIEW AND THE FINANCIAL AUDIT

### Designated Renewal System:

Even though an identified finding was corrected and closed, our program was required to compete for continued funding according to 45 CFR 1307—Policies and Procedures for Designation Renewal of Head Start and Early Head Start Grantees. After successful competition, our program was awarded a five-year grant. The project period dates for the five-year grant are July 1, 2013—June 30, 2018.

Cheaha Regional Head Start's most recent Office of Head Start onsite reviews were conducted according to the Aligned Monitoring System. Based on the information gathered during the review, the following results are as follows:

**CLASS Observations:** Review was conducted February 24-27, 2015 using the CLASS tool which looks at three domains and ten dimensions of teacher-child interactions. CLASS Report Scores: Emotional Support—5.8365

Classroom Organization—5.7244

Instructional Support—2.4167

**Fiscal/ERSEA:** Review was conducted March 16-20, 2015. Based on the information gathered, no area of noncompliance was found during the course of the review.

**Environmental Health and Safety:** Review was conducted April 20-24, 2015. Based on the information gathered, no area of noncompliance was found during the course of the reviews.

**Comprehensive Services & School Readiness:** Review was conducted December 14-17, 2015. Based on the information gathered, no area of noncompliance was found during the course of the review.

**Leadership, Governance, & Management Systems:** Review was conducted February 8-9, 2016. Based on the information gathered, no area of noncompliance was found during the course of the review.

### Audit:

The 2016-2017 audit was performed November 2017 and will be finalized February 2018. The corporation historically has had clean audits with no exceptions, findings or material weaknesses.

Eight First Class Pre-K Classrooms—\$45,000 annually for each classroom.

Talladega County—2: Talladega Lincoln

Clay County—1: Lineville

Randolph County—1: Roanoke

Calhoun County—4: Constantine-3 Hobson City—1

**ALABAMA DEPARTMENT  
OF EARLY CHILDHOOD  
EDUCATION**

**FIRST CLASS PRE-K**



ALABAMA DEPARTMENT OF  
Early Childhood  
Education

**Grantee Governing Board** – The Grantee, Talladega Clay Randolph Child Corporation, is a non-profit agency administered by a 14-member volunteer Board of Directors. The Board is comprised of public officials, business professionals that have legal, financial, and education backgrounds, and other individuals that have the legal and fiscal responsibility for administering the Head Start/Early Head Start Program.

**PROGRAM GOVERNANCE**

**The Policy Council** – Head Start is governed by the Policy Council consisting of Head Start and Early Head Start parents and community members that actively participate in decisions that affect the Head Start Program. Each program year, elections are held to vote in one Representative and one Alternate to represent each Head Start center per 100 children on the Policy Council. Each Policy Council member has a voice in making policies and procedures that affect their child’s Head Start experience. Active members discuss and decide personnel issues, budget planning, implementation of policies, and funding applications.

**Staff Composition**

**HUMAN RESOURCES**

**Management Staff:** Executive Director      Head Start Director      Health Services Manager  
 Facilities Manager      Fiscal Manager      Special Needs Manager  
 ECD Manager      Nutrition Services Manager

**Content Area and Center Coordinators:** Center Coordinators – 15      Mentor Coaches–2  
 PFCE Specialist      Family Services Coordinators–2  
 Technology Specialist

**Content Area Support Staff:** Administrative Assistant      Family Advocates–17

**Teaching Staff:** Head Start: Teachers – 34      (34) meet the degree/credential requirements of Section 648A (2)(A) - 100%  
 Assistant Teachers – 34      (34) meet the degree/credential requirements of Section 648A (2)(B) - 100%  
 Early Head Start Primary Caregivers – 26      (24) meet the degree/credential requirements of Section 645A (h) - 92%

**Environmental Services Staff:** Environmental Services Coordinator      Custodians – 6

Cheaha Regional Head Start/Early Head Start owns and operates 12 vehicles.

**TRANSPORTATION**

- The program does not provide transportation for children to and from the centers.
- The custodial staff utilizes the agency trucks to travel to centers to perform maintenance requests.
- The agency vans are available for picking up food that is provided for centers that do not have kitchens and to provide transportation for socialization activities for the pregnant women served in Early Head Start .
- The agency bus is available to Health Services staff to provide transportation for health and dental treatments.

**Talladega County**

**CENTER LOCATIONS**

Childersburg HS 261 Pinecrest Drive Childersburg, AL 35044 256.378.5308	Drew Court HS #1 Crestline Ave. Sylacauga, AL 35150 256.245.9977	Talladega HS/EHS 617 W. Coosa Street Talladega, AL 35160 256.362.8962	Stemley HS 2626 Stemley Bridge Rd. Talladega, AL 35160 256.761.0074	Lincoln HS 132 Jones Street Lincoln, AL 35096 205.763.8451
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**Clay County**

**Randolph County**

**Coosa County**

**Cleburne County**

Lineville HS 60312 AL Hwy. 49 Lineville, AL 36266 256.396.6939	Roanoke HS 620 Main Street Roanoke, AL 36274 334.863.7686	Goodwater HS/EHS 725 Nebo Street Goodwater, AL 35072 256.839.5759	Heflin HS 1156 Ross Street Heflin, AL 36264 256.463.2243
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**Calhoun County**

Norwood HS/EHS 420 W. 29th Street Anniston, AL 36201 256.237.8628	Piedmont HS 150 Parker Street Piedmont, AL 35072 256.447.0326	Ayers HS 1810 Coleman Road Anniston, AL 36201 256.831.4360	Constantine HS 316 Elm Street Anniston, AL 36201 256.831.0940	Hobson City HS 715 MLK Drive Anniston, AL 36201 256.831.8491
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